

Government of Pakistan
Ministry of Religious Affairs & Interfaith Harmony

No. F. 1(4)/2018-HGOs

Islamabad, the 31st May 2018

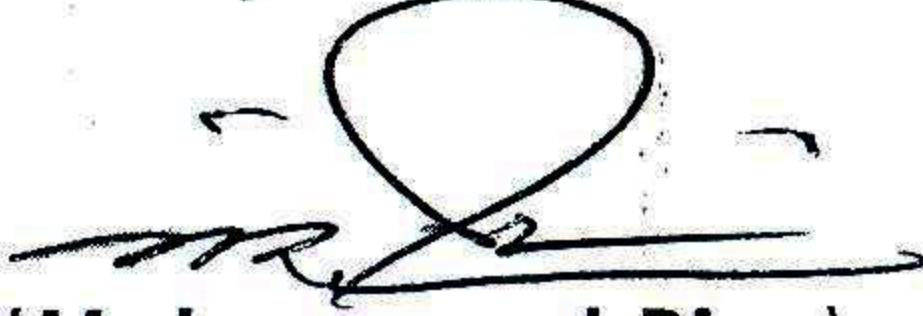
All HGOs
(Through Chairman HQAP)

Subject: **PROVISION OF DOCUMENTS BY QUOTA HOLDER HGOs FOR HAJJ-2018**

I am directed to refer to the subject cited above and to say that all HGOs are required to place the following information/documents on the website of Ministry www.hgo.hajjinfo.org, as well as submit hard copies of following documents to their respective Directorates immediately: -

- Certificate duly attested by SECP as per attached format
- Form-29 (if management is changed)
- Manazzam Card.
- Proof of Deposit of Performance Guarantee.(at the time of submission of Forms)
- Affidavit on stamp paper of Rs. 100/- from C.E, that the company: -
 - i. Is not black listed from Pakistan/KSA
 - ii. Has no internal management dispute
 - iii. Is not tax defaulter
 - iv. Is not bank defaulter
- All terms and conditions of Hajj Policy 2018 shall be acceptable to the company.

2. All quota holder HGOs are therefore advised to place the above mentioned documents on the www.hgo.hajjinfo.org immediately.


(Muhammad Riaz)
Section Officer (HGO)

Copy for information /necessary action to:-

1. All Directors, Directorate of Hajj, Islamabad, Peshawar, Lahore, Karachi and Quetta.
- ✓ 2. AD (IT) - with the request to upload it on the website of this Ministry.
3. Section Officer (Monitoring)

CERTIFICATE

Annexure-I

1.	Name of Company (HGO)		
2.	Incorporation number		
3.	Date of incorporation		
4.	Address of the HGO		
5.	Company's Regional Registration Office (SECP)		
6.	Name of Chief Executive		%age of share
7.	Name of Director(s)	i.)	
		ii.)	
8.	Name of Shareholder (s) (other than CE/Director)	i.)	
		ii.)	
9.	Is there any dispute amongst the management (Chief Executive/Directors) as per record of SECP	No/Yes (detail in case of yes)	
10.	Is there any court case amongst the above management is on record of SECP	No/Yes (detail in case of yes)	
11.	Is there any complaint/court case of shareholder (other than the management) is pending with SECP/court of law	No/yes (detail in case of yes)	

(Name: _____
Signature _____
of Chief Executive)

Verified that the above contents as per record of SECP are correct. (Comments, if any, about corporate behavior of HGO, has also been incorporated)

SECP Regional Office