

**GOVERNMENT OF PAKISTAN**  
**MINISTRY OF RELIGIOUS AFFAIRS & INTERFAITH HARMONY**

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**Application Form for attestation of contract agreement**

S#	<u>PARTICULARS</u>	Page No
1	<b>Profile of Tour Operator:</b> i) <u>Legal Name</u> ii) <u>Registration Number</u> iii) <u>Date of Establishment</u> iv) <u>Valid up to</u> v) <u>Office Address</u> vi) <u>Approved and Authorized Branch Office</u> vii) <u>Website &amp; email address</u>	Yes/No
2	<b>Profile of Saudi Umrah Company:</b> i) Profile of Saudi Umrah Company ii) Copy of Contract/Agreement each page of the contract documents duly signed and stamped by the parties.	
3	Umrah packages details/specifications may be provided / enclosed.	
4	<u>Valid license from the Department of Tourism Services (DTS).</u> (Must have validity of 06 Months at the time of submission for attestation to this Ministry.)	
5	Valid Membership for 2023 (current year) with <b>IATA</b> (International Air Transport Association) OR fee deposit receipt for renewal for the next year (2024) at the time of submission for attestation. However, validity of the membership must be provided at the end of 28 <sup>th</sup> February, 2024 of the next year.	
6	An <b>undertaking</b> on stamp paper Rs.100/- ( <b>As per Format-I</b> )	
7	<b>No pending complaint Certificate</b> by the Department of Tourist Services ( <b>As per Format-II</b> )	
8	Detail of Registration with any other organization such as <b>SECP</b> etc	
9	<b>Bank Accounts Numbers of both the parties (Saudi Bank &amp; Pakistani Bank)</b>	
10	<b>Three Specimen signature</b> of owner/Authorized person duly attested by Head of DTS( <b>As per Format-III</b> )	
11	Attestation Fee of Rs 5000/- Government Treasury Head of Account No " <b><u>C0-3829-Other Receipts-Fees, Fine and Forfeitures</u></b> " Date -----	

## UNDERTAKING

We, M/s. address \_\_\_\_\_ and **IATA approved agent** holding registration No \_\_\_\_\_ **DTS License No.** \_\_\_\_\_ Valid up to \_\_\_\_\_ do solemnly declare that we have made **legal contract with the Kingdom of Saudi Arabia (KSA)** Co. M/s. \_\_\_\_\_ Registration/License No \_\_\_\_\_, address \_\_\_\_\_ Umrah Services for the year \_\_\_\_\_ hereby undertake that:

- i.** Our agency is **not blacklisted by the Kingdom of Saudi Arabia or any other forum in Pakistan** and that the agency shall abide by all the instructions and procedures laid down by the Kingdom of Saudi Arabia as well as Ministry of Religious Affairs and Interfaith Harmony Government of Pakistan from time to time.
- ii.** A **total number** of \_\_\_\_\_ **Umrah Zaireen** were sent to KSA during the last year 2022-23 \_A.D, (1444 AH) out of which \_\_\_\_\_ number of **Zaireen returned** back during given time and \_\_\_\_\_ number of **Zaireen escaped**.
- iii.** Mehram will be accompanied with female client as per requirement of the Embassy of Kingdom of Saudi Arabia.
- iv.** We are having a valid membership of IATA for the current year i.e. **2023** and fee for renewal for next year (**2024**) shall be deposited and copy of renewed/valid membership of IATA for year **2024** will be provided to Ministry of Religious Affairs & Interfaith Harmony by **28-02-2024** without fail otherwise our Attestation of Umrah Contract Documents may be deemed cancelled.
- v.** **We will comply with all the instructions issued by the Saudi government especially regarding Covid-19 during the Umrah season 1445 A.H.**

**2.** We also hereby undertake to abide by all the Rules, Regulations/ Policy Instructions of the M/o Religious Affairs and Interfaith Harmony of Government of Pakistan as well as instructions and procedures laid-down by the Royal Kingdom of Saudi Arabia. The Ministry of Religious Affairs and Interfaith Harmony reserves the right to withdraw its attestation in case of mis-statement / violation.

Signature of the Owner of Tour operator  
Contact Number  
Stamp

Attestation by Notary Public  
On Stamp Paper of Rs. 100/-

ORIGINAL

**Challan Form No.32-A**

Treasury / Subv-Treasury

Challan of cash paid into the

National Bank of Pakistan

State Bank of Pakistan

To be filled in by the remitter				To be filled in by the Departmental Officer or the Treasury		
By whom tendered	Name (or designation) and address of the person on whose behalf money is paid	Full particulars of the remittance and of authority	Amount Rs.   Paisa		Head of Account	Order to the Bank
Name of Company	Ministry of Religious Affairs & Interfaith Harmony	U	5,000	00	C03829-Other Receipt-Fee, Fine and Forfeitures	
(In words) Rupees Five thousand only)				To be used only in the case of remittances to the Bank through Departmental Officers on the Treasury Officer.		

Received Payment (in word) Rupees Five thousand only.)

**GOVERNMENT OF \_\_\_\_\_  
MINISTRY/DEPARTMENT OF TOURISM**

**Reference No:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**SPECIMEN SIGNATURE**

**Certified that Specimen signature of Owner Mr/Mrs \_\_\_\_\_ CNIC  
No \_\_\_\_\_ of M/s \_\_\_\_\_ Tour Operator license No. \_\_\_\_\_ Or  
Specimen signature of Authorized Person of M/S \_\_\_\_\_ Tour Operator Mr.  
\_\_\_\_\_ S/o \_\_\_\_\_ CNIC No \_\_\_\_\_ is as under:-**

**THREE SPECIMEN SIGNATURE OF OWNER:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**THREE SPECIMEN SIGNATURE OF AUTHORIZED PERSON:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Head of Department of Tourist Services**

**Official Stamp**

GOVERNMENT OF \_\_\_\_\_  
MINISTRY/DEPARTMENT OF TOURISM

Reference No: \_\_\_\_\_

Dated: \_\_\_\_\_

CERTIFICATE

Certified that M/S. \_\_\_\_\_ Travel / Tours Agency License  
No. \_\_\_\_\_ date of Establishment----- renewed / valid up to ----- Main office  
address----- District ----- and Branch office----- District -----Owner Mr.  
----- CNIC No----- and Mr.....S/o-----CNIC No.....as authorized person ---  
----- is working in the Province of \_\_\_\_\_ District ----- since \_\_\_\_\_ and there is no  
pending complaint from any Umrah Pilgrim or Public regarding its conduct/services.

Secretary OR Additional Secretary in Provinces  
Joint Secretary concerned of Ministry of Inter Provincial Coordination  
Official Stamp