



**GOVERNMENT OF PAKISTAN  
MINISTRY OF RELIGIOUS AFFAIRS  
AND INTERFAITH HARMONY**

**BIDDING DOCUMENTS**  
**Arrangements for**  
**International Qirat Competition-2025**  
Scheduled for 24-29<sup>th</sup> November, 2025

<b>Tender #</b>	<b>Description</b>
<b>1</b>	Panaflex Banners, hoarding of boards, Invitation cards, Envelops, Certificate, Souvenirs, event giveaways like badge (Metal/Brass), pen, Key chain, etc & Video coverage, recording etc.
<b>2</b>	Accommodation
<b>3</b>	Transportation
<b>4</b>	General items, Catering etc.(Stage Decoration, Serving of Lunch, etc. to the Participants of Qirat Competition Sessions at Auditorium of NUML University and Jinnah Convention Center, Islamabad
<b>5</b>	Air-tickets of the participants and Guests

*Note: All terms and conditions of tender are mentioned in the document*

**Last Date of Submission of Bid** **22.10.2025 at 11:00 AM**

**Tender Opening Date & Time** **22.10.2025 at 11:30 AM**



**GOVERNMENT OF PAKISTAN  
MINISTRY OF RELIGIOUS AFFAIRS  
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**TENDER No.01**

**INVITATION FOR BIDS**

**(Panaflex, Banners, Souvenirs & Video Recording etc.)**

This Ministry invites sealed bids from well reputed firms/local manufacturers/authorized for provision of multiple items/services for arrangements of International Qirat Competition which will be held on 24<sup>th</sup> -29<sup>th</sup> November, 2025 at Auditorium of NUML University, Islamabad followed by Final/Prize Distribution Ceremony at Jinnah Convention Centre, Islamabad. The details of items required is as under: -

**Detail of Material / Services Required**

Sr. #	Items to be procured	Qty
<b>Lot 1</b>	Creative Designing services for printing material with the theme of 1 <sup>st</sup> International Qirat Competition in Pakistan i.e., Invitation Card, Certificate, Shield Souvenirs with box, Brochure, Backdrops, X stands etc (Samples of Designs must be attached with quotation)	
<b>Lot 2</b>	Printing of Certificate, size 44, 4 colour digital printing, fancy card 260 grams (100 Qty)	75
	Shield Souvenirs with box (as per sample)	75
	Printing of Invitation Card, Size 5x7, Front 4 colour, back single colour, fancy card 260 grams for Qirat Competition at Auditorium of NUML University, Islamabad	200
	Printing of Invitation Card, Size 5x7, Front 4 colour, back single colour, fancy card 260 grams for Prize Distribution ceremony at Jinnah Convention Centre, Islamabad	4000
	Envelop for card of 5.5" x 7.5" (as per sample)	4300
	Brochure printing, Size A4, Art Paper 70 gram, 4 colour, 12 Pages approximately, (Please quote per page rate too)	1000
<b>Lot 3</b>	Event Giveaways badges (Metal/Brass), Gift Pack Pen, Mug, Card USB, Key Chain etc) as per sample	200
<b>Lot 4</b>	Panaflex Streamers size 5x6 ft with wooden frames(China 260 grams)	200
	Panaflex Streamers size 4x6 ft with wooden frames (China 260 grams)	300
	Panaflex X standee size 2x5 ft at venue (China 260 grams)	30
	Hoarding Panel Banner Size 10x30 ft, Iron frame (Star Korean or equivalent) (China 260 grams)	04
	Hoarding 10x10 ft with iron frame and installation (China 260 grams)	20
	Panaflex Dropdown banner 20x30 ft	02
	Large Banner for Wall 24 x110 ft vinyl 2000 (lamination) with pasting & removal services	01
<b>Lot 5</b>	SMD Screen/Video Wall 10 x 30 ft P3 original crystal stage at NUML	04 Days
	Sound system mini-Line Array with required Mics for NUML	04 Days
	HD Recording with 02 Camera, Still Photography, OB (at NUML)	04 days
	HD Recording with 4 Cameras with OB, Still Photography (at JCC)	01 day
	Live streaming on Facebook and YouTube with provision of suitable internet facility (04 days at NUML + 01 day at JCC)	04+01 day
<b>Lot 6</b>	Interpretation system for 4 foreign languages for participants/ guests consoles/Booths (at NUML)	4 days

### **General Terms & Conditions:-**

- i. The firm should be registered with Income Tax and Sales Tax Departments, having a minimum of 5 years working experience with Government departments (Registration numbers should be clearly mentioned and valid documentary evidence be attached) and should have a vender number from AGPR.
- ii. The procedure of bids will be single stage – two envelopes as per Rule 36(b) of PPRA Rules, 2004.
- iii. Firms may quote their best/competitive prices against any or all items/services.
- iv. The Bids will be received only from those firms/workshops who are registered with PPRA for procurement on EPADS for Tendering through their Email addresses which were provided by them to PPRA at the time of their registration.
- v. The interested bidders are requested to submit their Bids/ proposals online through EPADS at <https://eprocure.gov.pk> before opening date and Original Bids/ proposals along with 05% earnest money of total value must be submitted at the Office of the undersigned (1st floor Kohsar Block Pak Secretariat). The Bids will be opened publicly on the same day at 11:30 Hours in the presence of Bidder's representatives.
- vi. Bids would be evaluated on the basis of evaluation criteria and most advantages bidder would be awarded tender accordingly.
- vii. Payment shall be made through Vender Bank Account only
- viii. Payment of the bills will be subject to the deduction of all government taxes/levies, rate should be quoted including of all taxes.
- ix. The firm will be responsible for delivering the items at the venue/place. Installing & dismantling will also be the responsibility of the firm. The date and time will be mentioned in work order.
- x. The bidder shall be bound to take back the unutilized items at his own cost and payment will be made against actual utilization.
- xi. The Ministry reserves the right to increase or decrease the quantity of items.
- xii. The Ministry reserves the right to accept or reject any or all the tenders in accordance with PPRA Rules, 2004. The reason of which will be intimated on request of the bidder.
- xiii. **Partial bids against single sub item will not be entertained.**
- xiv. All Panaflex work includes wooden/iron frames and installation/removal charges.
- xv. Samples of items mentioned at lot No. 1 can be inspected at the Office of Assistant Director (Media). Samples of Lot No. 1 must be provided with quotations.

## Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB): Section I. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

<b>A. Introduction</b>		
ITB 1.1	Name of Office	Ministry of Religious Affairs and Interfaith Harmony, Islamabad
ITB 1.1	Name of Contract & IFB No.	Multiple items, services required for the arrangement of 10 days International Qirat Competition to be held from 24 <sup>th</sup> to 29 <sup>th</sup> November, 2025
ITB 3.1	Name of Purchaser	Ministry of Religious Affairs and Interfaith Harmony, Islamabad
ITB 3.1	Purchaser's Address	1 <sup>st</sup> Floor, TUV Kohsar Block, New Pak Secretariat, Islamabad

<b>B. The Bidding Document</b>		
ITB 7.1	Language of the Bid	English

<b>C. Preparation of Bids</b>		
ITB 10.2	The price quoted shall be	DDP in Pak Rupees i.e. inclusive of all applicable taxes & transportation charges.
ITB 10.5	The price shall be	Fixed and must include the Income & General Sales Taxes (GST) and other taxes and duties, where applicable as per law. If there is no mention of taxes, the offered / quoted price(s) will be considered as inclusive of all prevailing taxes / duties.
ITB 12.2 (a)	Qualification requirements.	<ol style="list-style-type: none"><li>i. The bidder must submit National Tax No. Sales Tax No. Certificates &amp; Income Tax certificate on the last Income Tax returns.</li><li>ii. Active Taxpayer Certificate.</li><li>iii. An affidavit on legal stamp paper not below of Rs.50/- to the effect that bidder as not been blacklisted by any of the Federal/Provincial Government Organization.</li><li>iv. The bidder must have a proper Business Location (Shop/Outlet) and Landline telephone facility.</li></ol>
ITB 13.1	Amount of bid security	Bid security @ 5% may be attached with the Tender. The bid security will be returned to the unsuccessful bidders. After finalization of tender and in case of successful bidder (s), it will be converted into Security Deposit will be retained till completion of the Contract.

ITB 13.3	Form of Bid Security	<ul style="list-style-type: none"> <li>i. The tenders found deficient of the amount as bid security compared to total bid Price will not be considered.</li> <li>ii. No personal cheques will be acceptable at any cost.</li> <li>iii. The previous bid security will not be considered or carried forward.</li> </ul>
ITB 14.1	Bid validity period.	Bid should remain valid for six months (from the date of awarding of tender to the firm).
ITB 15.1	Number of copies.	One original

#### **D. Submission of Bids**

ITB 17.1	Address for bid submission.	Section Officer (General), Ministry of Religious Affairs and Interfaith Harmony, 1 <sup>st</sup> Floor, TUV Kohasar Block, New Pak Secretariat, Islamabad
ITB 17.1	Deadline for bid submission.	<b><u>22-10-2025 till 1100 hours</u></b>

#### **E. Opening and Evaluation of Bids**

ITB 20.1	Time, date, and place for bid opening.	<b><u>22.10.2025 at 1130 hours</u></b> Committee Room of Ministry of Religious Affairs and Interfaith Harmony, 1 <sup>st</sup> Floor TUV Kohasar Block, New Pak Secretariat, Islamabad
ITB 23.2	Criteria for bid evaluation.	<ul style="list-style-type: none"> <li>i. Delivered Duty Paid (inclusive of all applicable taxes &amp; transportation charges) Price Only.</li> <li>ii. The tenderer has to quote only one rate for each item as per tender specification. No alternate model or separate accessories will be accepted.</li> <li>iii. The items/material will be accepted according to specification of the Ministry.</li> </ul>

**Vender / Supplier/ Contract**

**The Section Officer (General)**

Ministry of Religious Affairs & Interfaith Harmony  
Government of Pakistan, Civic Center,  
Islamabad

WHEREAS (NAME OF SUPPLIER) who are established and reputable firms of (name and/or description of goods) having Office at (address of office) do hereby authorize (name and address of supplier/agent) to submit a bid, and subsequently follow-up/negotiation and sign the contract with you against the tender for the procurement/supply of multiple items (Names) for arrangements of International Qirat Competition-2025, under the patent name of \_\_\_\_\_ for performance of contract.

We hereby commit and assure our full guarantee and warranty regarding quality, efficacy and timely supply of offered items by the above mentioned firm/ supplier/ manufacturer against the invitation of bids.

(Signature for and on behalf of Manufacturer)

Note:

This letter of authority should be signed by the person competent and having the attorney to bind the manufacturer/supplier. It should be included by the bidder in its bid.



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**INVITATION FOR BIDS**

**(Arrangement of International Qirat Competition)**

**Bidder Evaluation Criteria**

Sr.	Bidding Documents	Weightage
1	<b>Technical</b> a) Experience (15) b) Provision/Quality of Samples (10) c) Bank Statement (05) d) Office / Shop / Outlet (05) e) Landline Telephone Facility (05)	40
2	<b>Financial</b>	60
3	<b>Mandatory Requirements</b> a) Registration with Income Tax/Sales Tax Department b) ATL Certificate c) NTN No. d) Sales Tax No. e) AGPP Vendor No. f) Income Tax Clearance Certificate g) Affidavit (Non Blacklisted) h) Bids Security 5% i) Vendor-Supplier Contract	Mandatory
<b>Total</b>		<b>100</b>



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**TENDER No.02**

**INVITATION FOR BIDS**

**(Accommodation)**

This Ministry will organize a week-long International Qirat Competition which will be held on 24-29 November, 2025, therefore, services of Islamabad - based Hotels or nearest to the venue having minimum three/four or equivalent category are required for accommodation of participants and Guests from 57 OIC Muslims Countries. The detail of items required is as under: -

**Detail of Material / Services required Accommodation**

**Across 57 OIC Muslim Countries Qurrah/Participants/Guests**

Lot. No	Specification	No of Rooms available	Price (Inclusive of all Taxes)
Lot-1 Accommodation	Single Standard Room		
	Double Occupancy Room (Standard)		
	Complementary Services required (i.e. Fruit Basket, Welcome Drinks/Mineral Water, Buffet Breakfast, airport pick & drop, Wi-Fi Internet Facilities, Late checkout at 1700 hrs, Facility of Free Parking Vehicles)		
	Lunch & Dinner (with Continental Menu) during stay of participants		
	Hall for 100 persons for Qirat Competition during 24-27 Nov, 2025 (If needed)		

**General Terms & Conditions:-**

For accommodation of out-station guests following are important: -

a)	The bidder should have capacity for accommodation of 50-60 guests. The number of guests may be increased or decreased.
b)	The stay of guests would be as per dates of the event (Approximately 22-29 <sup>th</sup> Nov, 2025). However, under some special circumstances stay of one additional night will be granted. The Ministry will pay for the stay on actual occupancy basis.
c)	The interested bidders are requested to submit their Bids/ proposals online through EPADS at <a href="https://eprocure.gov.pk">https://eprocure.gov.pk</a> before opening date and Original Bids/ proposals along with 05% earnest money of total value must be submitted at the Office of the undersigned (1st floor Kohsar Block Pak Secretariat). The Bids will be opened publicly on the same day at 11:30 Hours in the presence of Bidder's representatives.
d)	No extra payment shall be made by the ministry in case the extra services (i.e. extra accommodation, separate transport, laundry, additional meals and any other facility availed by guests)
e)	The priority to accommodate the out-stationed guests will be given to those Hotels who have capacity / availability of rooms and nearest to the venue of the event.
f)	All aspirant bidders should indicate the availability of rooms as per requirements on the next day of awarding contract.
g)	Non-Blacklisting Certificate on Letter head must be attached
h)	Successful bidder will not be allowed to sublet the contract to any other firm/cater. In case of

	violation the work/job order will be cancelled immediately.
i)	In case of non-availability of rooms due to any unavoidable circumstances, the bidder should inform the Ministry at least Seven (07) days before the arrival of guests.
j)	The firm should be registered with Income Tax and Sales Tax Departments (Registration numbers should be clearly mentioned and valid documentary evidence be attached) and should have vender number from AGPR.
k)	The firm having working experience of Government work will be preferred.
l)	In case of Vehicles, it should be along with license holder driver, having working AC/Heater facility.
m)	The bid/offer should accompany a pay order of 5% as earnest money from a scheduled bank failing which the bid will be rejected. Cheques will not be accepted. The earnest money of the unsuccessful bidders/parties will be refunded after finalization of tender. Whereas, the earnest money of successful firms will be converted as security deposit and will be returned after completion of the job.
n)	Last date of submission of Tender is <b>22-10-2025 at 11:00AM</b> . Tender committee will open the tender on the same day at <b>11:30 AM</b> in the presence of the bidders or their representatives, who may like to be present.
o)	The financial proposal shall not have any over writings or cutting. M/o RA&IH reserves the right not to consider the proposal having aforementioned deficiencies.
p)	The Ministry reserves the right to increase or decrease the quantity of rooms/Vehicles
q)	The contract will be awarded to the lowest rate bidder (s). However, committee may visit the office/Hotel to ascertain the quality
r)	Payment of the bills will be subject to the deduction of all government taxes/levies.
s)	Payment shall be made through Vender Bank Account only
t)	Conditional bidding will not be accepted.
u)	An original and latest undertaking on judicial paper (not below Rs.50/-) that firm is not black listed by any Government, Semi Government or Autonomous body.
v)	Each Page of financial proposal is required to be signed and stamped by the vendor/firm concerned, failing which the bid will not be accepted.
w)	If any firm intends to withdraw from the competition, may inform in writing before accepting the offer letter.
x)	No Tender will be entertained after due date and time.
t)	The Ministry reserves the right to accept or reject any or all the tenders in accordance with PPRA ordinance 2002, PPRA Rules, 2004. The reason of which will be intimated on request of the bidder.

## Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB): Section-I. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

<b>B. Introduction</b>		
ITB 1.1	Name of Office	Ministry of Religious Affairs and Interfaith Harmony, Islamabad
ITB 1.1	Name of Contract & IFB No.	Services required for the <b><u>Accommodation of participants of 57 OIC Muslim Countries Qurah/Guest</u></b> to the Ministry for arrangement of International Qirat Competition.
ITB 3.1	Name of Purchaser	Ministry of Religious Affairs and Interfaith Harmony, Islamabad
ITB 3.1	Purchaser's Address	1 <sup>st</sup> floor, TUV Kohsar Block, New Pak Secretariat, Islamabad

<b>B. The Bidding Document</b>		
ITB 7.1	Language of the Bid	English

<b>C. Preparation of Bids</b>		
ITB 10.2	The price quoted shall be	DDP in Pak Rupees i.e. inclusive of all applicable taxes & transportation charges.
ITB 10.5	The price shall be	Fixed and must include the Income & General Sales Taxes (GST) and other taxes and duties, where applicable as per law. If there is no mention of taxes, the offered / quoted price(s) will be considered as inclusive of all prevailing taxes / duties.
ITB 12.2 (a)	Qualification requirements.	<ol style="list-style-type: none"><li>i. The bidder must submit National Tax No. Sales Tax No. Certificates &amp; Income Tax clearance certificate on the last Income Tax returns.</li><li>ii. Active Taxpayer Certificate.</li><li>iii. An affidavit on legal stamp paper not below of Rs.50/- to the effect that bidder as not been blacklisted by any of the Federal/Provincial Government Organization.</li><li>iv. The bidder must have proper Business Location (Shop/Outlet) and Landline telephone facility.</li></ol>
ITB 13.1	Amount of bid security	Bid security @ 5% may be attached with the Tender. The bid security will be returned to the unsuccessful bidders. Immediately after finalization of tender and in case of successful bidder (s), it will be converted into Security Deposit will be retained till completion of the Contract.
ITB 13.3	Form of Bid Security	<ol style="list-style-type: none"><li>i. The tenders found deficient of the amount as bid security compared to total bid Price will not be considered.</li><li>ii. No personal cheques will be acceptable at any cost.</li><li>iii. The previous bid security will not be considered or carried forward.</li></ol>
ITB 14.1	Bid validity period.	Bid should remain valid for six months (from the date of awarding of tender to the firm).
ITB 15.1	Number of copies.	One original

<b>D. Submission of Bids</b>		
ITB 17.1	Address for bid submission.	Section Officer (General), Ministry of Religious Affairs and Interfaith Harmony, 1 <sup>st</sup> Floor, TUV Kohasar Block, New Pak Secretariat, Islamabad
ITB 17.1	Deadline for bid submission.	<b>22-10-2025 at 11:00AM</b>

<b>E. Opening and Evaluation of Bids</b>		
ITB 20.1	Time, date, and place for bid opening.	<b>22-10-2025 at 11:30AM</b> Committee Room of Ministry of Religious Affairs and Interfaith Harmony, 1 <sup>st</sup> Floor TUV Kohasar Block, New Pak Secretariat, Islamabad
ITB 23.2	Criteria for bid evaluation.	<ul style="list-style-type: none"> <li>i. Delivered Duty Paid (inclusive of all applicable taxes &amp; transportation charges) Price Only.</li> <li>ii. The tenderer has to quote only one rate for each item as per tender specification. No alternate model or separate accessories will be accepted.</li> <li>iii. The items/material will be accepted according to specification of the Ministry.</li> </ul>

## MANUFACTURER'S AUTHORIZATION CERTIFICATE

### **The Section Officer (General)**

Ministry of Religious Affairs & Interfaith Harmony  
Government of Pakistan, 1<sup>st</sup> floor, TUV Kohsar Block, New Pak Secretariat,  
Islamabad

WHEREAS (NAME OF SUPPLIER) who are established and reputable firms of (name and/or description of goods) having Office at (address of office) do hereby authorize (name and address of supplier/agent) to submit a bid, and subsequently follow-up/negotiation and sign the contract with you against the tender for the procurement/supply of multiple items (Names) for arrangements of International Qirat Competition, under the patent name of \_\_\_\_\_ for performance of contract.

We hereby commit and assure our full guarantee and warranty regarding quality, efficacy and timely supply of offered items by the above-mentioned firm/ supplier/ manufacturer against the invitation of bids.

(Signature for and on behalf of Manufacturer)

Note: This letter of authority should be signed by the person competent and having the attorney to bind the manufacturer/supplier. It should be included by the bidder in its bid.



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**INVITATION FOR BIDS**

**(Arrangement of International Qirat Competition)**

**Bidder Evaluation Criteria**

Sr.	Bidding Documents	Weightage
1	<b>Technical</b> a) Experience (15) b) Bank Statement (10) c) Office / Shop / Outlet (10) d) Landline Telephone Facility (05)	40
2	<b>Financial</b>	60
3	<b>Mandatory Requirements</b> a) Registration with Income Tax/Sales Tax Department b) ATL Certificate c) Non-Blacklisting Certificate d) NTN No. e) Sales Tax No. f) Income Tax Clearance Certificate g) Affidavit (Non Blacklisted) h) Bids Security 5% i) Vendor-Supplier Contract	Mandatory
<b>Total</b>		<b>100</b>



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**TENDER No.03**

**INVITATION FOR BIDS**

**(Transportation)**

This Ministry will organize a week-long International Qirat Competition which will be held on 24-29 November, 2025, therefore, services of Islamabad. The detail of items required is as under: -

**Detail of Transportation / Rent A Car Services**

Lot. No.	Details	Make, Model	Rent per day	Rate per Km	Quantity
Lot-2 Transport	Car(1600cc) of Model 2023-2025 with driver				15
	Car (1000 cc) of Model 2023-2025 with driver				15
	Coaster (20-25 seater) 2023-2025 with driver				5
	Bus (40-50) seater with driver				5
	Hi-Ace Van( 13-15 seater) with driver, latest Model				10

**General Terms & Conditions:-**

For accommodation of out-station guests following are important: -

a)	The bidder should have capacity for transportation of above mentioned vehicles . The number of vehicles may be increased
b)	The interested bidders are requested to submit their Bids/ proposals online through EPADS at <a href="https://eprocure.gov.pk">https://eprocure.gov.pk</a> before opening date and Original Bids/ proposals along with 05% earnest money of total value must be submitted at the Office of the undersigned (1st floor Kohsar Block Pak Secretariat). The Bids will be opened publicly on the same day at 11:30 Hours in the presence of Bidder's representatives.
c)	No extra payment shall be made by the ministry in case the extra services (i.e. extra accommodation, separate transport, laundry, additional meals and any other facility availed by guests)
d)	The priority to accommodate the out-stationed guests will be given to those Hotels who have capacity / availability of rooms and nearest to the venue of the event.
e)	All aspirant bidders should indicate the availability of rooms as per requirements on the next day of awarding contract.
f)	Non-Blacklisting Certificate on Letter head must be attached
g)	Successful bidder will not be allowed to sublet the contract to any other firm/cater. In case of violation the work/job order will be cancelled immediately.
h)	In case of non-availability of rooms due to any unavoidable circumstances, the bidder should inform the Ministry at least Seven (07) days before the arrival of guests.
i)	The firm should be registered with Income Tax and Sales Tax Departments (Registration numbers should be clearly mentioned and valid documentary evidence be attached) and should have vender number from AGPR.
j)	The firm having working experience of Government work will be preferred.
k)	In case of Vehicles, it should be along with license holder driver, having working AC/Heater facility.
l)	The bid/offer should accompany a pay order of 5% as earnest money from a scheduled bank failing which the bid will be rejected. Cheques will not be accepted. The earnest money of the

	unsuccessful bidders/parties will be refunded after finalization of tender. Whereas, the earnest money of successful firms will be converted as security deposit and will be returned after completion of the job.
m)	Last date of submission of Tender is <b>22-10-2025 at 11:00AM</b> . Tender committee will open the tender on the same day at <b>11:30AM</b> in the presence of the bidders or their representatives, who may like to be present.
n)	The financial proposal shall not have any over writings or cutting. M/o RA&IH reserves the right not to consider the proposal having aforementioned deficiencies.
o)	The Ministry reserves the right to increase or decrease the quantity of rooms/Vehicles
p)	The contract will be awarded to the lowest rate bidder (s). However, committee may visit the office/Hotel to ascertain the quality
q)	Payment of the bills will be subject to the deduction of all government taxes/levies.
r)	Payment shall be made through Vender Bank Account only
s)	Conditional bidding will not be accepted.
t)	An original and latest undertaking on judicial paper (not below Rs.50/-) that firm is not black listed by any Government, Semi Government or Autonomous body.
u)	Each Page of financial proposal is required to be signed and stamped by the vendor/firm concerned, failing which the bid will not be accepted.
v)	If any firm intends to withdraw from the competition, may inform in writing before accepting the offer letter.
w)	No Tender will be entertained after due date and time.
t)	The Ministry reserves the right to accept or reject any or all the tenders in accordance with PPRA ordinance 2002, PPRA Rules, 2004. The reason of which will be intimated on request of the bidder.

## Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB): Section-I. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

<b>C. Introduction</b>		
ITB 1.1	Name of Office	Ministry of Religious Affairs and Interfaith Harmony, Islamabad
ITB 1.1	Name of Contract & IFB No.	Services required for the <b><u>Transportation above mentioned vehicles</u></b> to the Ministry for arrangement of International Qirat Competition.
ITB 3.1	Name of Purchaser	Ministry of Religious Affairs and Interfaith Harmony, Islamabad
ITB 3.1	Purchaser's Address	1 <sup>st</sup> floor, TUV Kohsar Block, New Pak Secretariat, Islamabad

<b>B. The Bidding Document</b>		
ITB 7.1	Language of the Bid	English

<b>C. Preparation of Bids</b>		
ITB 10.2	The price quoted shall be	DDP in Pak Rupees i.e. inclusive of all applicable taxes & transportation charges.
ITB 10.5	The price shall be	Fixed and must include the Income & General Sales Taxes (GST) and other taxes and duties, where applicable as per law. If there is no mention of taxes, the offered / quoted price(s) will be considered as inclusive of all prevailing taxes / duties.
ITB 12.2 (a)	Qualification requirements.	v. The bidder must submit National Tax No. Sales Tax No. Certificates & Income Tax clearance certificate on the last Income Tax returns. vi. Active Taxpayer Certificate. vii. An affidavit on legal stamp paper not below of Rs.50/- to the effect that bidder as not been blacklisted by any of the Federal/Provincial Government Organization. viii. The bidder must have proper Business Location (Shop/Outlet) and Landline telephone facility.
ITB 13.1	Amount of bid security	Bid security @ 5% may be attached with the Tender. The bid security will be returned to the unsuccessful bidders. Immediately after finalization of tender and in case of successful bidder (s), it will be converted into Security Deposit will be retained till completion of the Contract.
ITB 13.3	Form of Bid Security	iv. The tenders found deficient of the amount as bid security compared to total bid Price will not be considered. v. No personal cheques will be acceptable at any cost. vi. The previous bid security will not be considered or carried forward.
ITB 14.1	Bid validity period.	Bid should remain valid for six months (from the date of awarding of tender to the firm).
ITB 15.1	Number of copies.	One original

<b>D. Submission of Bids</b>		
ITB 17.1	Address for bid submission.	Section Officer (General), Ministry of Religious Affairs and Interfaith Harmony, 1 <sup>st</sup> Floor, TUV Kohasar Block, New Pak Secretariat, Islamabad
ITB 17.1	Deadline for bid submission.	<b>22-10-2025 at 11:00 AM</b>

<b>E. Opening and Evaluation of Bids</b>		
ITB 20.1	Time, date, and place for bid opening.	<b>22-10-2025 at 11:30 AM</b> Committee Room of Ministry of Religious Affairs and Interfaith Harmony, 1 <sup>st</sup> Floor TUV Kohasar Block, New Pak Secretariat, Islamabad
ITB 23.2	Criteria for bid evaluation.	iv. Delivered Duty Paid (inclusive of all applicable taxes & transportation charges) Price Only. v. The tenderer has to quote only one rate for each item as per tender specification. No alternate model or separate accessories will be accepted. vi. The items/material will be accepted according to specification of the Ministry.

## MANUFACTURER'S AUTHORIZATION CERTIFICATE

### **The Section Officer (General)**

Ministry of Religious Affairs & Interfaith Harmony  
Government of Pakistan, 1<sup>st</sup> floor, TUV Kohsar Block, New Pak Secretariat,  
Islamabad

WHEREAS (NAME OF SUPPLIER) who are established and reputable firms of (name and/or description of goods) having Office at (address of office) do hereby authorize (name and address of supplier/agent) to submit a bid, and subsequently follow-up/negotiation and sign the contract with you against the tender for the procurement/supply of multiple items (Names) for arrangements of International Qirat Competition, under the patent name of \_\_\_\_\_ for performance of contract.

We hereby commit and assure our full guarantee and warranty regarding quality, efficacy and timely supply of offered items by the above-mentioned firm/ supplier/ manufacturer against the invitation of bids.

(Signature for and on behalf of Manufacturer)

Note: This letter of authority should be signed by the person competent and having the attorney to bind the manufacturer/supplier. It should be included by the bidder in its bid.



**GOVERNMENT OF PAKISTAN  
MINISTRY OF RELIGIOUS AFFAIRS  
& INTERFAITH HARMONY**

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**INVITATION FOR BIDS**

**(Arrangement of International Qirat Competition)**

**Bidder Evaluation Criteria**

Sr.	Bidding Documents	Weightage
1	<b>Technical</b> e) Experience (15) f) Bank Statement (10) g) Office / Shop / Outlet (10) h) Landline Telephone Facility (05)	40
2	<b>Financial</b>	60
3	<b>Mandatory Requirements</b> j) Registration with Income Tax/Sales Tax Department k) ATL Certificate l) Non-Blacklisting Certificate m) NTN No. n) Sales Tax No. o) Income Tax Clearance Certificate p) Affidavit (Non Blacklisted) q) Bids Security 5% r) Registration on Rent A Car s) Vendor-Supplier Contract	Mandatory
<b>Total</b>		<b>100</b>



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& INTERFAITH HARMONY**

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**TENDER No.04**

**INVITATION FOR BIDS**  
**(General items, Catering etc.)**

This Ministry invites sealed bids from well reputed firms/local manufacturers/authorized-agents/local-caterers for provision of multiple items/services for arrangements of International Qirat Competition which will be held on 24<sup>th</sup> -27<sup>th</sup> November, 2025 at Auditorium of NUML University, H-8, Islamabad and on 29<sup>th</sup> November, 2025 at Jinnah Convention Center, Islamabad. The detail of items required is as under: -

**Detail of Material / Services Required**

S. #	Items Required	Proposed Qty
1	Serving of Lunch and tea (Menu given below) to the participants of International Qirat Competition & catering Services at NUML from 24 <sup>th</sup> to 27 <sup>th</sup> November, 2025	100-150 persons (Ministry may increase or decrease the no.)
2	Serving of Lunch and high-tea to the participants of Prize Distribution event on 29 <sup>th</sup> November, 2025 at Jinnah Convention Center & catering Services), includes: a. Lunch, (as per Menu given below) b. High tea, (as per Menu given below) c. Catering services at the venue for general public d. Sitting Catering service for VVIPs (Approx. 150-200 persons	2000-2300 persons (Ministry may increase or decrease the no.)
3	Stage decoration/flowering etc. front strip	Complete set
4	Decor in front of stage (Convention Center) with 6 feet diameter flower bed having 60% fresh flowers	Complete set
5	Table Bouquet with 60% fresh flowers	10
6	Standing Bouquet with steel stand and frill	15
7	Drinking water bottles (Approx. 250 ml each)	7000
8	Lunch Boxes (Pulao, 2-Kabab, Chicken-piece, Raita/Salad, Drinking water bottles (Approx. 250 ml each))	500
9	Prayer mates (On Rent)	For 500 persons

**Lunch and High-tea (Convention center/NUML University)**

Menu for Lunch	Menu for High-Tea
<b><u>Salad</u></b> Russian Salad, Raita <b><u>Main Course</u></b> Chicken Qorma/Chicken Manchurian/Chicken Shashlik Vegetable Fried Rice/Egg Fried Rice Creamy Pasta/ Chicken Chowmein Hummus Chicken Boti/Seekh Kabab Rogni Nan <b><u>Dessert</u></b> Fruit Trifle	Bakery Biscuits (Fresh & Good quality) Fruit Cake/ Pastry (Fresh and good quality) Sandwich/ Patties (Fresh and good quality) Tea / Coffee/Green Tea

**Catering (Jinnah Convention Center & Auditorium of NUML University, Islamabad)**

Catering may include, but not limited to (Unit rate may be quoted, supply order will be issued as per requirement):

- i. Sofa single seater

- ii. Sofa double seater
- iii. Chairs for sitting (rates of different types of chairs may be quoted separately)
- iv. Chairs for dining (rates of different types of chairs may be quoted separately)
- v. VIP Dining sitting (Chairs & Table) for Approx. 200 Persons
- vi. Standard Dining/sitting (Chairs & Table) for participants approx. 2100 persons with crating.
- vii. Prize table
- viii. Crockery for Lunch and Hi-Tea/coffee (rate may be quoted separately)
- ix. Separator Curtain / separators for female dining place
- x. Red Carpet (Runner) for Lobby of Venue (Mention Size)
- xi. Water Dispenser, Tents & Qanats for stall etc.

**Stage Decoration /Flowering etc. (For both venues)**

Stage decoration includes, but not limited to, flowering on the stage, stage table Prize table, flowering may include fresh roses, lilies, marigolds. The Price may be quoted per running foot basis (1' x 1') with 4" thickness, standing bouquet, VIP table bouquet .

**Drinking water bottles (For both venues)**

The brand of drinking water bottles should be registered by the food authorities and should not be banned by any food authority in Pakistan.

**Lunch Boxes (For both venues)**

The menu of lunch boxes is Pulao, 2-Kabab, Chicken Pices, Raita/Salad, drinking water bottles (Approx. 250 ml each) Kernal Basmati white Rice may be used for Pulao. The standard of quantity & quality of meet & other items will be observed.

### **General Terms & Conditions:-**

- i. The firm should be registered with Income Tax and Sales Tax Departments, having minimum 5 years working experience with Government departments (Registration numbers should be clearly mentioned and valid documentary evidence be attached) and should have a vender number from AGPR.
- ii. The Bids will be received only from those firms/workshops who are registered with PPRA for procurement on EPADS for Tendering through their Email addresses which were provided by them to PPRA at the time of their registration.
- iii. The interested bidders are requested to submit their Bids/ proposals online through EPADS at <https://eprocure.gov.pk> before opening date and Original Bids/ proposals along with 05% earnest money of total value must be submitted at the Office of the undersigned (1<sup>st</sup> floor Kohsar Block Pak Secretariat). The Bids will be opened publicly on the same day at 11:30 Hours in the presence of Bidder's representatives.
- iv. The procedure of bids will be single stage – two envelopes as per Rule 36(b) of PPRA Rules, 2004.
- v. Firms may quote their best/competitive prices against any or all items/services.
- vi. The last date of submission of the Tender is **22.10.2025 till 11:00 am** and will open on the same day at **11.30 am** in the presence of the bidders or their representatives, who may like to be present.
- vii. Bids would be evaluated based on evaluation criteria and most advantages bidder would be awarded tender accordingly.
- viii. Payment of the bills will be subject to the deduction of all government taxes/levies, rates should be quoted including of all taxes.
- ix. Payment shall be made through Vender Bank Account only
- x. The firm will be responsible for delivering the items at venue/place. Installation & dismantling will also be the responsibility of the firm. The date and time will be mentioned in work order.
- xi. The bidder shall be bound to take back the unutilized items at his own cost and payment will be made against actual utilization.
- xii. Bidder should have its own outlet/ restaurant
- xiii. Ministry may visit the premises/Kitchen of the Vender to ensure the quality of food and items
- xiv. The Company having catering expenses shall be given priority.
- xv. The Ministry reserves the right to increase or decrease the quantity of items.
- xvi. The Ministry reserves the right to accept or reject any or all the tenders in accordance with PPRA Rules, 2004. The reason of which will be intimated on request of the bidder.

## Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB): Section I. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

<b>D. Introduction</b>		
ITB 1.1	Name of Office	Ministry of Religious Affairs and Interfaith Harmony, Islamabad
ITB 1.1	Name of Contract & IFB No.	Multiple items, services required for the arrangement of International Qirat Competition to be held on 24 <sup>th</sup> to 29 <sup>th</sup> November, 2025
ITB 3.1	Name of Purchaser	Ministry of Religious Affairs and Interfaith Harmony, Islamabad
ITB 3.1	Purchaser's Address	1 <sup>st</sup> Floor, TUV Kohsar Block, New Pak Secretariat, Islamabad

<b>B. The Bidding Document</b>		
ITB 7.1	Language of the Bid	English

<b>C. Preparation of Bids</b>		
ITB 10.2	The price quoted shall be	DDP in Pak Rupees i.e. inclusive of all applicable taxes & transportation charges.
ITB 10.5	The price shall be	Fixed and must include the Income & General Sales Taxes (GST) and other taxes and duties, where applicable as per law. If there is no mention of taxes, the offered / quoted price(s) will be considered as inclusive of all prevailing taxes / duties.
ITB 12.2 (a)	Qualification requirements.	ix. The bidder must submit National Tax No. Sales Tax No. Certificates & Income Tax clearance certificate on the last Income Tax returns. x. Active Taxpayer Certificate. xi. An affidavit on legal stamp paper not below of Rs.50/- to the effect that bidder as not been blacklisted by any of the Federal/Provincial Government Organization. xii. The bidder must have proper Business Location (Shop/Outlet) and Landline telephone facility.
ITB 13.1	Amount of bid security	Bid security @ 5% may be attached with the Tender. The bid security will be returned to the unsuccessful bidders. After finalization of tender and in case of successful bidder (s), it will be converted into Security Deposit will be retained till completion of the Contract.

ITB 13.3	Form of Bid Security	vii. The tenders found deficient of the amount as bid security compared to total bid Price will not be considered. viii. No personal cheques will be acceptable at any cost. ix. The previous bid security will not be considered or carried forward.
ITB 14.1	Bid validity period.	Bid should remain valid for six months (from the date of awarding of tender to the firm).
ITB 15.1	Number of copies.	One original

#### **D. Submission of Bids**

ITB 17.1	Address for bid submission.	Section Officer (General), Ministry of Religious Affairs and Interfaith Harmony, 1 <sup>st</sup> Floor, TUV Kohasar Block, New Pak Secretariat, Islamabad
ITB 17.1	Deadline for bid submission.	<b>22-10-2025 till 1100 hours</b>

#### **E. Opening and Evaluation of Bids**

ITB 20.1	Time, date, and place for bid opening.	<b>22.10.2025 at 1130 hours</b> Committee Room of Ministry of Religious Affairs and Interfaith Harmony, 1 <sup>st</sup> Floor TUV Kohsar Block, New Pak Secretariat, Islamabad
ITB 23.2	Criteria for bid evaluation.	vii. Delivered Duty Paid (inclusive of all applicable taxes & transportation charges) Price Only. viii. The tenderer has to quote only one rate for each item as per tender specification. No alternate model or separate accessories will be accepted. ix. The items/material will be accepted according to the specifications of the Ministry.

**Vender / Supplier/ Contract**

**The Section Officer (General)**

Ministry of Religious Affairs & Interfaith Harmony  
Government of Pakistan, Civic Center,  
Islamabad

WHEREAS (NAME OF SUPPLIER) who are established and reputable firms of (name and/or description of goods) having Office at (address of office) do hereby authorize (name and address of supplier/agent) to submit a bid, and subsequently follow-up/negotiation and sign the contract with you against the tender for the procurement/supply of multiple items (Names) for arrangements of International Qirat Competition, under the patent name of \_\_\_\_\_ for performance of contract.

We hereby commit and assure our full guarantee and warranty regarding quality, efficacy and timely supply of offered items by the above mentioned firm/ supplier/ manufacturer against the invitation of bids.

(Signature for and on behalf of Manufacturer)

**Note:**

This letter of authority should be signed by the person competent and having the attorney to bind the manufacturer/supplier. It should be included by the bidder in its bid.



**GOVERNMENT OF PAKISTAN  
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**INVITATION FOR BIDS**

**(Arrangement of International Qirat Competition)**

**Bidder Evaluation Criteria**

Sr.	Bidding Documents	Weightage
1	<b>Technical</b> a) Experience (15) b) Bank Statement (10) c) Office / Shop / Outlet (10) d) Landline Telephone Facility (05)	40
2	<b>Financial</b>	60
3	<b>Mandatory Requirements</b> a) Registration with Income Tax/Sales Tax Department b) ATL Certificate c) NTN No. d) Sales Tax No. e) Income Tax Clearance Certificate f) Affidavit (Non Blacklisted) g) Bids Security 5% h) Vendor-Supplier Contract/	Mandatory Documents
<b>Total</b>		<b>100</b>



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**TENDER No.05**

**(Air Tickets for the participants of International Qirat Competition)**

This Ministry invites sealed bids from well reputed firms/authorized IATA Agents/ for provision of Air tickets for the participants of International Qirat Competition from 57 OIC countries. The event will be held on 24-29<sup>th</sup> November, 2025. The tickets shall be required from 23-30<sup>th</sup> November, 2025. The detail of items required is as under: -

S. #	Items Required	Proposed Qty
1	Economy class return Air Tickets for the Participants of the International Qirat Competition from 56 OIC countries (List attached) inclusive all taxes etc	<b>56</b> Ministry may increase or decrease the no. of Tickets according to no. participants

**Note: -**

- a. The selected bidder shall have to provide tickets to/from home city/country to Islamabad and return.
- b. Price may be quoted from capital city to Islamabad and return. However, city may be changed as per actual.
- c. Price must inclusive of all sort of taxes.
- d. Ministry may increase or decrease the no. of Tickets according to no. participants
- e. Change in dates, if required, shall be made without any additional charges
- f. List of OIC member states is as under:-

Sr	Country Name	Sr	Country Name
1	Republic of Azerbaijan	30	Republic of Somalia
2	Hashemite Kingdom of Jordan	31	Republic of Iraq
3	Islamic Republic of Afghanistan	32	Sultanate of Oman
4	Republic of Albania	33	Republic of Gabon
5	State of the United Arab Emirates	34	Republic of The Gambia
6	Republic of Indonesia	35	Republic of Guyana
7	Republic of Uzbekistan	36	Republic of Guinea
8	Republic of Uganda	37	Republic of Guinea-Bissau
9	Islamic Republic of Iran	38	State of Palestine
10	Republic of Yemen	39	Union of The Comoros
11	Kingdom of Bahrain	40	Kyrgyz Republic
12	Brunei-Darussalam	41	State of Qatar
13	People's Republic of Bangladesh	42	Republic of Kazakhstan
14	Republic of Benin	43	Republic of Cameroon
15	Burkina Faso (then Upper Volta)	44	Republic of Côte d'Ivoire
16	Republic of Tajikistan	45	State of Kuwait
17	Republic of Türkiye	46	Republic of Lebanon
18	Turkmenistan	47	Libya
19	Republic of Chad	48	Republic of Maldives
20	Republic of Togo	49	Republic of Mali
21	Republic of Tunisia	50	Malaysia
22	People's Democratic Republic of Algeria	51	Arab Republic of Egypt

<b>Sr</b>	<b>Country Name</b>	<b>Sr</b>	<b>Country Name</b>
23	Republic of Djibouti	52	Kingdom of Morocco
24	Kingdom of Saudi Arabia	53	Islamic Republic of Mauritania
25	Republic of Senegal	54	Republic of Mozambique
26	Republic of the Sudan	55	Republic of Niger
27	Syrian Arab Republic	56	Federal Republic of Nigeria
28	Republic of Suriname		
29	Republic of Sierra Leone		

### General Terms & Conditions:-

- i. The firm should be registered with Income Tax and Sales Tax Departments, having minimum 5 years working experience with Government departments (Registration numbers should be clearly mentioned and valid documentary evidence be attached) and should have a vender number from AGPR.
- ii. The Bids will be received only from those firms/workshops who are registered with PPRA for procurement on EPADS for Tendering through their Email addresses which were provided by them to PPRA at the time of their registration.
- iii. The interested bidders are requested to submit their Bids/ proposals online through EPADS at <https://eprocure.gov.pk> before opening date and Original Bids/ proposals along with 05% earnest money of total value must be submitted at the Office of the undersigned (1st floor Kohsar Block Pak Secretariat). The Bids will be opened publicly on the same day at 11:30 Hours in the presence of Bidder's representatives.
- iv. The procedure of bids will be single stage – two envelopes as per Rule 36(b) of PPRA Rules, 2004.
- v. Firms may quote their best/competitive prices against any or all items/services.
- vi. The last date of submission of the Tender is **22.10.2025 till 11:00 am** and will open on the same day at **11.30 am** in the presence of the bidders or their representatives, who may like to be present.
- vii. Bids would be evaluated based on evaluation criteria and most advantages bidder would be awarded tender accordingly.
- viii. Payment of the bills will be subject to the deduction of all government taxes/levies, rates should be quoted including of all taxes.
- ix. Payment shall be made through Vender Bank Account only
- x. The firm will be responsible for delivering the items at venue/place. Installation & dismantling will also be the responsibility of the firm. The date and time will be mentioned in work order.
- xi. The bidder shall be bound to take back the unutilized items at his own cost and payment will be made against actual utilization.
- xii. The Company having catering expenses shall be given priority.
- xiii. The Ministry reserves the right to increase or decrease the quantity of items.
- xiv. The Ministry reserves the right to accept or reject any or all the tenders in accordance with PPRA Rules, 2004. The reason of which will be intimated on request of the bidder.

## Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB): Section I. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

<b>E. Introduction</b>		
ITB 1.1	Name of Office	Ministry of Religious Affairs and Interfaith Harmony, Islamabad
ITB 1.1	Name of Contract & IFB No.	Air Tickets for the participants of International Qirat Competition
ITB 3.1	Name of Purchaser	Ministry of Religious Affairs and Interfaith Harmony, Islamabad
ITB 3.1	Purchaser's Address	1 <sup>st</sup> Floor, TUV Kohsar Block, New Pak Secretariat, Islamabad

<b>B. The Bidding Document</b>		
ITB 7.1	Language of the Bid	English

<b>C. Preparation of Bids</b>		
ITB 10.2	The price quoted shall be	DDP in Pak Rupees i.e. inclusive of all applicable taxes & transportation charges.
ITB 10.5	The price shall be	Fixed and must include the Income & General Sales Taxes (GST) and other taxes and duties, where applicable as per law. If there is no mention of taxes, the offered / quoted price(s) will be considered as inclusive of all prevailing taxes / duties.
ITB 12.2 (a)	Qualification requirements.	xiii. The bidder must submit IATA certificate, National Tax No. Sales Tax No. Certificates & Income Tax clearance certificate on the last Income Tax returns. xiv. Active Taxpayer Certificate. xv. An affidavit on legal stamp paper not below of Rs.50/- to the effect that bidder as not been blacklisted by any of the Federal/Provincial Government Organization. xvi. The bidder must have proper Business Location (Shop/Outlet) and Landline telephone facility.
ITB 13.1	Amount of bid security	Bid security @ 5% may be attached with the Tender. The bid security will be returned to the unsuccessful bidders. After finalization of tender and in case of successful bidder (s), it will be converted into Security Deposit will be retained till completion of the Contract.

ITB 13.3	Form of Bid Security	x. The tenders found deficient of the amount as bid security compared to total bid Price will not be considered. xi. No personal cheques will be acceptable at any cost. xii. The previous bid security will not be considered or carried forward.
ITB 14.1	Bid validity period.	Bid should remain valid for six months (from the date of awarding of tender to the firm).
ITB 15.1	Number of copies.	One original

#### **D. Submission of Bids**

ITB 17.1	Address for bid submission.	Section Officer (General), Ministry of Religious Affairs and Interfaith Harmony, 1 <sup>st</sup> Floor, TUV Kohasar Block, New Pak Secretariat, Islamabad
ITB 17.1	Deadline for bid submission.	<b>22-10-2025 till 1100 hours</b>

#### **E. Opening and Evaluation of Bids**

ITB 20.1	Time, date, and place for bid opening.	<b>22.10.2025 at 1130 hours</b> Committee Room of Ministry of Religious Affairs and Interfaith Harmony, 1 <sup>st</sup> Floor TUV Kohsar Block, New Pak Secretariat, Islamabad
ITB 23.2	Criteria for bid evaluation.	x. Delivered Duty Paid (inclusive of all applicable taxes & transportation charges) Price Only. xi. The tenderer has to quote only one rate for each item as per tender specification. No alternate model or separate accessories will be accepted. xii. The items/material will be accepted according to the specifications of the Ministry.

**Vender / Supplier/ Contract**

**The Section Officer (General)**

Ministry of Religious Affairs & Interfaith Harmony  
Government of Pakistan, Civic Center,  
Islamabad

WHEREAS (NAME OF SUPPLIER) who are established and reputable firms of (name and/or description of goods) having Office at (address of office) do hereby authorize (name and address of supplier/agent) to submit a bid, and subsequently follow-up/negotiation and sign the contract with you against the tender for the procurement/supply of multiple items (Names) for arrangements of International Qirat Competition, under the patent name of \_\_\_\_\_ for performance of contract.

We hereby commit and assure our full guarantee and warranty regarding quality, efficacy and timely supply of offered items by the above mentioned firm/ supplier/ manufacturer against the invitation of bids.

(Signature for and on behalf of Manufacturer)

**Note:**

This letter of authority should be signed by the person competent and having the attorney to bind the manufacturer/supplier. It should be included by the bidder in its bid.



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**INVITATION FOR BIDS**

**(Arrangement of International Qirat Competition)**

**Bidder Evaluation Criteria**

Sr.	Bidding Documents	Weightage
1	<b>Technical</b> e) Experience (15) f) Bank Statement (10) g) Office / Shop / Outlet (10) h) Landline Telephone Facility (05)	40
2	<b>Financial</b>	60
3	<b>Mandatory Requirements</b> i) IATA membership j) DTS membership k) Registration with Income Tax/Sales Tax Department l) ATL Certificate m) NTN No. n) Sales Tax No. o) Income Tax Clearance Certificate p) Affidavit (Non Blacklisted) q) Bids Security 5% r) Vendor-Supplier Contract/	Mandatory Documents
<b>Total</b>		<b>100</b>