



**GOVERNMENT OF PAKISTAN  
MINISTRY OF RELIGIOUS AFFAIRS  
& INTERFAITH HARMONY  
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**INVITATION FOR BIDS**

**(PROCUREMENT OF PVC CARD, VACCINATION CARD, TREATMENT / MEDICAL  
PRESCRIPTION PADS, MOAVINEEN JACKET & CAPS ETC)**

This Ministry invites sealed bids from well reputed firm's manufacturers/authorized dealer for provision of multiple items for **Procurement Plan for Hajj 2026** Cell of the Ministry. The details of items required are as under: -

S. #	Items Required	Proposed Qty
	Name of Procuring Agency	M/o Religious Affairs and Interfaith Harmony, Islamabad
	Number of Tender	01 No
	Method of Procurements	i. Single Stage- Two Envelope as per Clause 36(b) of PPRA Rules 2004.
1	<b>Photo Quality PVC Cards</b> (CR80, 30 mil Thick) Size 2.125" x 3.375" as per sample, Base Printing on both sides, digital Printing of pictures and data of Hujjaj as per sample with bar code / QR Code including plastic jacket and neck ribbon with single colour screen printed word "PAKISTAN"	120,000
2	<b>Vaccination Card</b> 8.4 cm x 10.5 cm (yellow colour), 120 gram ivory card ( <i>Covid vaccine to be included in case of above 65 years</i> )	185,000
3	<b>Treatment Pads</b> 9.5 x 7.4 (white colour), 70 Gram Paper, 100 sheets per pad	1000 pad 100 sheets each
4	<b>Moavineen Jacket</b> i. <b>Cloth:</b> a) Material = Net, 100% Polyester b) Colour = Parrot Green Florescent ii. <b>Size:</b> a) Medium b) Large iii. <b>Rear:</b> a) Flag on Upper side of Back Size = Height = 16.50cm, Width = 25 cm Colour = Transfer printing in white and green colour b) Logo of "Moavineen-e-Hujjaj (Pakistan) on the lower side of the back. Size = Height = 11.50cm, Width = 20.50 cm Colour = Parrot Green c) Reflecting tape 3 M having 5 cm width Horizontal (02) Strips (1st Strip on chest height and 2 <sup>nd</sup> Strip with a gap of 18 cm)	2600

	<p>Vertical (02) strips from shoulders till last horizontal strip.</p> <p>d) Federal Government insignia on upper right side of the front.</p> <p>iv. <b>Front:</b></p> <p>a) Logo Government of Pakistan (transfer printing on right side (Height 6.5 cm and width 5.5cm). Below logo “Moavineen-e-Hujjaj (Pakistan)” (size Height 6cm and width 10cm.)</p> <p>b) Pakistan Flag on the left side (size Height 6 cm and width 9.9 cm). Transfer printing colour white and green.</p> <p>c) Having front zip (Good quality / YKK or equivalent).</p> <p>d) Reflecting tape 3M having 5 cm width Horizontal (02) Strips (1<sup>st</sup> Strip on chest and 2<sup>nd</sup> Strip with a gap of 18 cm) Vertical (02) Strips from shoulders till last horizontal strips.</p> <p>e) Complete jacket loops on boundaries in orange color net.</p> <p>f) Two front pockets (size Height 17 cm and width 15 cm) having 5 cm width reflecting tape include.</p> <p>g) Green reflecting tape on the sides of jacket both front and back (Height 41.5 cm and width 8.5 cm).</p> <p>h) Having front zip (Good quality / YKK or equivalent).</p> <p>i) Reflecting tape 3M having 5 cm width Horizontal (02) Strips (1<sup>st</sup> Strip on chest and 2<sup>nd</sup> Strip with a gap of 18 cm) Vertical (02) Strips from shoulders till last horizontal strips.</p> <p>j) Complete jacket loops on boundaries in orange color net.</p> <p>k) Two front pockets (size Height 17 cm and width 15 cm) having 5 cm width reflecting tape include.</p> <p>l) Green reflecting tape on the sides of jacket both front and back (Height 41.5 cm and width 8.5 cm).</p>	
5	<p><b>Moavineen Cap</b></p> <p>i. <b>Cloth:</b></p> <p>a) Color = Green &amp; White</p> <p>b) Material = Net, 100% polyester / cloth (Imported)</p> <p>c) As per MORA&amp;IH approved sample</p> <p>ii. <b>Rear:</b> Magic male and female</p> <p>iii. <b>Front:</b> Top Moon &amp; Star / National Flag and Moavineen-e-Hujjaj Al Bakistan transfer printing (Arabic)</p>	2600
Contact Officer	Section Officer (General) Ph: 051-9208411	
Closing Time and Date & Place for receiving of bids	Upto 18.02.26 at 10:00 hours at M/o Religious Affairs and Interfaith Harmony, Islamabad	

Time & Place of Publicity opening of bids	Upto 18.02.26 at 10:30 hours at M/o Religious Affairs and Interfaith Harmony, Islamabad
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2. Single Stage–Two Envelope Procedure shall apply. Sealed bids along with earnest money/bid security amounting to 5% of the quoted cost, in the shape of a Pay Order/Bank Draft in favour of Section Officer (General), RA&IH, must reach the undersigned by 10:00 a.m. on or before 18<sup>th</sup> February, 2026. Bids will be opened on the same day at 10:30 a.m. in the presence of bidders or their authorized representatives who may wish to attend. Tenders not accompanied by the required earnest money shall not be entertained.
3. Bids shall be accepted only from those firms that are registered with PPRA for procurement on EPADS, and whose official email addresses were provided to PPRA at the time of registration.
4. Interested bidders are required to submit their bids/proposals online through EPADS at <https://eprocure.gov.pk> before the bid opening date and time. Additionally, original bids/proposals must be submitted at the Office of the undersigned, 1st Floor, Kohsar Block, Pak Secretariat, Islamabad. The bids shall be opened publicly on the same day at 10:30 hours in the presence of bidders' representatives.
5. The Ministry reserves the right to accept or reject any or all tenders in accordance with PPRA rules. However, reasons for rejection shall be communicated to the bidder upon written request.
6. Samples of jackets and caps are available as per the specified requirements.
7. **All bidders must provide samples of all items as per the specifications mentioned above.**

Note:- The successful bidder shall be required to deliver the items during the first week of March, 2026.

**(Aijaz Ahmed Memon)**  
Section Officer (General)  
051-9208411



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S. #	Items Required	Proposed Qty
	Name of Procuring Agency	M/o Religious Affairs and Interfaith Harmony, Islamabad
	Method of Procurements	ii. Single Stage- Two Envelope as per Clause 36(b) of PPRA Rules 2004.
1	<b>Photo Quality PVC Cards (as per mentioned in tender documents)</b>	120,000
2	<b>Vaccination Card (as per mentioned in tender documents)</b>	185,000
3	<b>Treatment Pads (as per mentioned in tender documents)</b>	1000 pad 100 sheets each
4	<b>Moavineen Jacket (as per mentioned in tender documents)</b>	2600
5	<b>Moavineen Cap (as per mentioned in tender documents)</b>	2600

1. Sealed bids along with earnest money/bid security amounting to 5% of the quoted cost, in the shape of a Pay Order/Bank Draft in favour of Section Officer (General), RA&IH, must reach the undersigned by 10:00 a.m. on or before 18<sup>th</sup> February, 2026. Bids will be opened on the same day at 10:30 a.m. in the presence of bidders or their authorized representatives who may wish to attend. Tenders not accompanied by the required earnest money shall not be entertained.
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**Note:- The successful bidder shall be required to deliver the items during the first week of March, 2026.**

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**BIDDING DOCUMENTS**

**For**

**(PROCUREMENT OF PVC CARD, VACCINATION CARD, TREATMENT PADS, MOAVINEEN  
JACKET & CAPS ETC).**

**Last date for submission of bid**

**18.02.2026 at 10:00 am**

**Tender Opening date & time**

**18.02.2026 at 10:30**

**am**

## **GENERAL TERMS & CONDITIONS AND TECHNICAL SPECIFICATIONS**

The following technical specifications shall form an integral part of the tender documents for the Procurement of **PVC Cards, Vaccination Cards, Treatment Pads, Moavineen Jackets & Caps, etc.** All items shall strictly conform to the specifications mentioned below. Any deviation may lead to rejection of the bid.

1. The firm should be registered with the Income Tax and Sales Tax Departments (registration numbers must be clearly mentioned and valid documentary evidence attached) and should possess a vendor number from AGPR, Islamabad
2. All items shall strictly comply with the above specifications and approved samples.
3. The Procuring Agency reserves the right to inspect, test, and reject any item not meeting the specifications.
4. Samples may be demanded at any stage of the procurement process.
5. The contract will be awarded to the lowest rate bidder(s).
6. Payment of bills will be subject to the deduction of all applicable government taxes/levies.
7. No deviation in material, size, colour, or printing shall be acceptable without prior written approval of the Ministry.
8. The firm must submit an original and latest undertaking on judicial paper (not below Rs.50/-) stating that it is not blacklisted by any Government, Semi-Government, or Autonomous body.
9. Each page of the financial proposal must be signed and stamped by the vendor/firm; failing which the bid will not be accepted.
10. If any firm intends to withdraw from the competition, it must inform the Procuring Agency in writing before acceptance of the offer letter.
11. The Ministry reserves the right to accept or reject any or all tenders in accordance with PPRA Rules, 2004. The reason for rejection will be intimated to the bidder on request.

**Bid Data Sheet**

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions contained in the Instructions to Bidders (ITB), Section-I. In the event of any conflict, the provisions provided herein shall prevail over those contained in the ITB.

<b>A. Introduction</b>		
ITB 1.1	Name of Office	Ministry of Religious Affairs and Interfaith Harmony, Islamabad
ITB 1.1	Name of Contract & IFB No.	Procurement of PVC Cards, Vaccination Cards, Treatment / medical prescription Pads, Moavineen Jackets & Caps, etc for the arrangements of Hajj - 2026
ITB 3.1	Name of Purchaser	Ministry of Religious Affairs and Interfaith Harmony, Islamabad
ITB 3.1	Purchaser's Address	1 <sup>st</sup> floor, TUV Kohsar Block, New Pak Secretariat, Islamabad

<b>B. The Bidding Document</b>		
ITB 7.1	Language of the Bid	English

<b>C. Preparation of Bids</b>		
ITB 10.2	The price quoted shall be	DDP in Pak Rupees i.e. inclusive of all applicable taxes & transportation charges.
ITB 10.5	The price shall be	Fixed and must include the Income & General Sales Taxes (GST) and other taxes and duties, where applicable as per law. If there is no mention of taxes, the offered / quoted price(s) will be considered as inclusive of all prevailing taxes / duties.
ITB 12.2 (a)	Qualification requirements.	<ul style="list-style-type: none"> <li>i. The bidder must submit National Tax No. Sales Tax No. Certificates &amp; Income Tax clearance certificate on the last Income Tax returns.</li> <li>ii. Active Taxpayer Certificate.</li> <li>iii. An affidavit on legal stamp paper not below of Rs.50/- to the effect that bidder as not been blacklisted by any of the Federal/Provincial Government Organization.</li> <li>iv. The bidder must have proper Business Location (Shop/Outlet) and Landline telephone facility.</li> </ul>
ITB 13.1	Amount of bid security	<b>Bid security @ 5%</b> of the quoted amount shall be submitted along with the tender. The bid security shall be returned to the unsuccessful bidders immediately after finalization of the tender. In the case of the successful bidder(s), the bid security shall be converted into a <b>Performance Guarantee</b> and shall be retained till completion of the contract.

ITB 13.3	Form of Bid Security	i. Tenders found deficient in the amount of bid security in comparison to the total bid price shall not be considered. ii. Personal cheques shall not be acceptable under any circumstances.
ITB 14.1	Bid validity period.	The bid shall remain valid for a period of six (06) months from the date of award of the tender to the firm.
ITB 15.1	Number of copies.	One original

#### **D. Submission of Bids**

ITB 17.1	Address for bid submission.	Section Officer (General), Ministry of Religious Affairs and Interfaith Harmony, 1 <sup>st</sup> Floor, TUV Kohasar Block, New Pak Secretariat, Islamabad
ITB 17.1	Deadline for bid submission.	<b><u>18.02.2026 till 10:00 hours (a.m)</u></b>

#### **E. Opening and Evaluation of Bids**

ITB 20.1	Time, date, and place for bid opening.	<b><u>18.02.2026 at 10:30 hours (a.m)</u></b> Committee Room of Ministry of Religious Affairs and Interfaith Harmony, 1 <sup>st</sup> Floor TUV Kohasar Block, New Pak Secretariat, Islamabad
ITB 23.2	Criteria for bid evaluation.	i. Prices shall be quoted on Delivered Duty Paid (DDP) basis, inclusive of all applicable taxes and transportation charges. ii. The tenderer shall quote only one rate for each item strictly in accordance with the tender specifications. No alternate model or separate accessories shall be acceptable. iii. The items/materials shall be accepted strictly in accordance with the specifications approved by the Ministry.



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**Bidder Evaluation Criteria**

<b>Sr.</b>	<b>Bidding Documents</b>	<b>Weightage</b>
1	<b>Technical</b> a) Experience b) Bank Statement of last three months c) Office / Shop / Outlet d) Landline Telephone Facility <b>Mandatory Requirements</b> e) Registration with Income Tax/Sales Tax Department f) ATL Certificate g) NTN No. h) Sales Tax No. i) Income Tax Clearance Certificate j) Affidavit (Non Blacklisted) k) Bids Security 5%	Mandatory
2	<b>Financial</b>	Mandatory

Name of Firm \_\_\_\_\_